

**HAINES TOWNSHIP  
BOARD OF SUPERVISORS  
NOVEMBER 16, 2021**

On November 16, 2021 at approximately 6:31 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance and a moment of silence. In attendance: Chairman Daryl Schafer, Vice-Chairman Delmer Homan, Supervisor Fred Lingle, Secretary-Treasurer Susan Wenrick, Roadmaster Mark Hosterman, HWMA Secretary Tracy Ridenour, HAMA Secretary-Treasurer Patricia Valentine, HAMA system Operator Charles Valentine, Marlin Fultz, P.C. Chairman and Andrea Vonada.

**PUBLIC COMMENTS:** None Given.

**MINUTES APPROVAL:** Daryl Schafer moved to approve the meeting minutes as presented for 10/21/21. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

**TREASURER'S REPORT:** Delmer Homan motioned to approve the Treasurer's Report as presented for 11/16/21. Daryl Schafer seconded the motion and the motion was carried. Vote: D. Homan – Yes D. Schafer – Yes F. Lingle – Yes The Board acknowledged receipt of the October pledged securities reports from JSSB and MBTC. The Treasurer reported that sinking fund accounts were established for the guarantee agreements the Township has with HAMA and HWMA. The Township received notification from the PA Dept. of the Auditor General, that their attestation engagement for the Township's 2020 Liquid Fuels Tax Fund was completed. Their tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

**ROADMASTER REPORT:** Mr. Hosterman reported that the crew picked up 2 ½ loads of leaves so far and they will have the section of Cemetery Road they have been working on completed by the 17<sup>th</sup>. He commented that Tracy Ridenour is doing a good job tailgating stone. Ingleby Road was touched up and they are preparing for winter weather. The Township is already stocked up with cinders and salt. Wayne Township was here to grind wood debris for the mulch pile. The 2019 truck needs a new solenoid. Orchard Hill Welding is repairing the frame, hoist and bed of the '94 truck and the repair should be completed by the end of the month. The repair to the '94 truck will include undercoating.

**PERMITS:** For October: CKCOG (3) and Zoning (4).

**REPORTS:**

**Code Enforcement Officer** – No report given. Mr. Stull still needs to sign the addendum to his agreement.

**Haines-Aaronsburg Municipal Authority** – Patricia Valentine reported that the refinance of the HAMA loan is completed and they are ready to make their first payment which was lowered significantly due to the refinance. The Authority will be working on their 2022 budget at their next meeting scheduled for November 17<sup>th</sup>. The Authority has decided to look for a used truck in lieu of the side by side they had originally considered purchasing.

**Haines-Woodward Municipal Authority** – Tracy Ridenour had previously given the Board copies of the Authority's last approved minutes, treasurer report and manager report from their November 8<sup>th</sup> meeting. Ms. Ridenour reported that logging would soon take place on their property. The Authority is facing more engineering fees due to the re-bidding of their project and Ms. Ridenour expressed interest in working with a State program to help low income residents pay their water bills.

**Planning Commission** – Marlin Fultz stated that the planning commission still had some zoning comments that needed to be addressed and the comments were given to Timothy Schoonover. Daryl Schafer stated that in an email Mr. Schoonover has asked that the Supervisors look over Mr. Fultz's comments and give him their input by next week so he can finalize the zoning ordinance for the public.

**Penns Valley Emergency Medical Services, Inc.** – No report given.

**Penns Valley Regional Planning Commission** – Nothing to report.

**Sewage Enforcement Officer**- Nothing to report.

**Zoning Officer** – Nothing to report.

**CORRESPONDENCE:** The Board received a proposal from Laron Horner to provide SEO services for 2022. The fee schedule is identical to the Township’s 2021 fee schedule with an exception to the charges under percolation testing. Pamela Winter is willing to be the Alternate SEO for 2022 until her certification expires at the end of September.

**OLD BUSINESS:** The Board continued discussion concerning the creation of a parking ordinance for Haines Township. The information gathered by the Township Secretary from Ryan Collins, PENNDOT District 2 Highway Safety Supervisor was forwarded to the Township’s solicitor. The PSP would be the enforcement agency for the parking restrictions, a TE-100 parking restriction study would need to be completed by the Township with the help of an engineer, and PENNDOT would assist in the proper placement of the signs. The Board agreed to move forward and have the solicitor create a parking ordinance. The area of most concern is a section of State Route 45 through Woodward.

**NEW BUSINESS:** Daryl Schafer moved to adopt Resolution No. 12-2021, a resolution appointing the accounting firm of Baker Tilly Virchow Krause, LLP to make an examination of all the accounts of the Township for the fiscal year 2021. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Delmer Homan motioned to adopt Resolution No. 13-2021, a resolution fixing the real estate tax rates for the year 2022. Daryl Schafer seconded the motion and the motion was carried.

Vote: D. Homan – Yes D. Schafer – Yes F. Lingle – Yes

The millage rates for 2022 are the same as they were in 2021: General 1.9 mills, Highway 1 mill, Road Equipment .6 mills and Fire Tax .5 mills. The total millage rate is 4 mills.

Fred Lingle motioned to adopt the 2022 Annual Budget for Haines Township as it was prepared and made available to the public. Delmer Homan seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes

The Board unanimously agreed to set the January 3, 2022 Organization/Business meeting for 5:00 P.M. The rest of the 2022 regular monthly Board meetings will convene at 6:30 P.M. as follows: February 17<sup>th</sup>, March 17<sup>th</sup>, April 21<sup>st</sup>, May 19<sup>th</sup>, June 14<sup>th</sup>, July 21<sup>st</sup>, August 18<sup>th</sup>, September 15<sup>th</sup>, October 20<sup>th</sup>, November 15<sup>th</sup> and December 15<sup>th</sup>. The 2022 meeting schedule will be advertised.

The Township Auditor’s meeting will be on January 4, 2022.

**ADJOURNMENT:** Fred Lingle motioned to adjourn the November 16, 2021 monthly meeting of the Haines Township Board of Supervisors at approximately 7:16 P.M. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes