

**HAINES TOWNSHIP  
BOARD OF SUPERVISORS  
APRIL 15, 2021**

On April 15, 2021 at approximately 6:34 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance and a moment of silence. In attendance: Chairman Daryl Schafer, Vice-Chair. Delmer Homan, Supervisor Fred Lingle, Secretary-Treasurer Susan Wenrick, Roadmaster Mark Hosterman, HWMA Secretary Tracy Ridenour, PVEMS representative Bari Deaven and resident Tom Kobb.

- Due to the COVID-19 pandemic, the Governor of PA has mandated that the public maintain social distancing measures and wear masks or other facial coverings in public spaces.

**PUBLIC COMMENTS:** None given.

**BID LETTING:** DGLVR Project, ½ mile of T-509 (Ingleby Rd.), 2800 T of 2A, compacted to 12" depth.

Bids were reviewed for completeness, all bidders were eligible.

- Glenn O. Hawbaker, Inc. - \$78,792
- Schlegel Excavating, Inc. - \$107,760
- John Claar Excavating, Inc. - \$72,464
- Dave Gutelius Excavating, Inc. - \$74,900

Delmer Homan motioned to accept the low bid from John Claar Excavating, Inc. for \$72,464. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Homan – Yes F. Lingle – Yes D. Schafer – Yes

The contract was executed by the Board. The successful bidder and the unsuccessful bidders will be officially notified.

**MINUTES APPROVAL:** Daryl Schafer motioned to approve the meeting minutes as presented for 03/18/21. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

**TREASURER'S REPORT:** Daryl Schafer motioned to approve the Treasurer's Report for 04/15/2021 as presented and file for audit. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

**ROADMASTER REPORT:** Mr. Hosterman said he would be completing the newest DGLVR project application to ask for funding to complete Phase II of the Ingleby Road project. Phase II would include approximately one mile of T-509. The road crew was busy filling potholes and trimming trees. The cylinder came for the Kubota repair. Mr. Hosterman is in the process of getting quotes for a backhoe through dealers associated with the COSTARS municipal purchasing program and is also asking the same dealers for the trade-in value of the Township's backhoe. Mr. Hosterman mentioned a mishap that occurred earlier in the month but the entire road crew is now more aware of the importance of practicing safety measures on the job.

**PERMITS:** For March: CKCOG (2) and Zoning (3).

**HTPC:** No report. No meeting on 04/14/21.

**PVRPC:** The Supervisors were asked to consider proposed changes to the PVRPC bylaws, Section 4.2 & Section 6.3. Section 4.2, would require each municipality to appoint one representative, but would also allow them to appoint two representative. If only one representative is appointed is must be from the elected governing board, if two are appointed, one must be from the elected governing board and the other may be from the governing board, municipal planning commission or a resident from the municipality. Section 6.3, states that although each municipality may have two representatives on the regional planning commission, together they may cast only one vote on behalf of the

municipality. Where there are differing opinions by members of the same municipality, the elected official or the elected official whose municipal position is ranking shall have the final say and cast the municipal vote.

Daryl Schafer motioned to approve the adoption of the proposed PVRPC bylaw changes. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

**HAMA:** No report.

**HWMA:** HWMA Secretary, Tracy Ridenour gave the Board of Supervisors copies of the total cost of their well development project as of 11/19/19 versus the updated project description and cost from 03/11/21. The Authority is looking into CDBG funding for 2022 to replace water lines on the east end of their system and is also looking for any COVID money that may be available.

**PVEMS:** Township representative Bari Deaven was present and reported that the PVEMS is ok. There are no major issues at this time. The new ambulance is working out well.

**CORRESPONDENCE:** All correspondence listed on the agenda had been reviewed by the Board. No actions were necessary, however; the Board will consider the request from the CKCOG for 2.5% of the federal relief funds the Township will be receiving this year and next year. The CKCOG suffered substantial losses in 2020 due to the pandemic.

**OLD BUSINESS:** Daryl Schafer motioned to adopt Resolution No. 05-2021, a resolution revising the Employee Handbook. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes Daryl Schafer motioned to adopt Resolution No. 06-2021, a resolution terminating the Township's 457 plan. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

**NEW BUSINESS:** Daryl Schafer motioned to adopt Resolution No. 07-2021, a resolution for paying \$10,407.36 to the Millheim Fire Company. (\$5203.68 is the Township's share of truck loan payments for 07/2020 through 06/2021 and \$5203.68 is for an additional principal payment towards the same truck loan.) Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

The Board had a brief discussion concerning the use of the Code Enforcement Officer, currently he is only contracted to enforce the junk vehicle ordinance as written and a section of the Solid Waste ordinance that pertains to burning. The Township solicitor is in the process of revamping the junk vehicle ordinance and preparing a stand-alone burning ordinance. The Board discussed adding the zoning ordinance to his service agreement. Pamela Winter could do the initial notification of a violation but if the recipient did not comply to remedy the situation then it would be turned over to the Code Enforcement Officer. Since the Township is currently revising the Zoning Ordinance this would be a good time to address enforcement.

**ADJOURNMENT:**

Fred Lingle motioned to adjourn the April 15, 2021 monthly meeting of the Haines Township Board of Supervisors at approximately 7:31 P.M. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes