

**HAINES TOWNSHIP
BOARD OF SUPERVISORS
DECEMBER 17, 2020**

On December 17, 2020 at approximately 6:33 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance and a moment of silence. In attendance: Chairman Daryl Schafer, Vice-Chair. Delmer Homan, Supervisor Fred Lingle, Secretary-Treasurer Susan Wenrick, Roadmaster Mark Hosterman, SEO/ZO Pamela Winter, HAMA Secy./Treasurer Patricia Valentine and HAMA System Operator Charles Valentine.

- Due to the COVID-19 pandemic, the Governor of PA has mandated that the public maintain social distancing measures and wear masks or other facial coverings in public spaces.

REQUEST TO ADDRESS THE BOARD:

Gilbert Stull, PA state constable and ordinance enforcement officer for Benner Township participated via telephone. Mr. Stull gave a brief overview of the types of services he performs including serving warrants, civil notices, citations and peacekeeping. Mr. Stull works as an independent contractor. His terms of service: \$25.00 per hour plus mileage for jobs and use of his cruiser, a two hour minimum on all calls, will work as needed or for scheduled rounds and our local magistrate must accept his written citations.

The Board stated they would like to have a face to face discussion with Mr. Stull and stated the Township ordinances that need enforcement would be emailed to him for his review and comments. After the phone call the Board agreed to invite Mr. Stull to attend their January 4th meeting.

PUBLIC COMMENTS:

None given.

MINUTES APPROVAL:

Fred Lingle motioned to approve the meeting minutes as presented for 11/12/20. Daryl Schafer seconded the motion and the motion was carried. Vote: F. Lingle – Yes D. Schafer – Yes D. Homan

TREASURER'S REPORT:

Daryl Schafer motioned to approve Treasurer's Report #11 for 12/17/20 as presented and file for audit. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes
The Township also received a Pledged Security Report from JSSB as of 11/30/20.

ROADMASTER REPORT:

Mark Hosterman reported that the road crew had been preparing for winter, only some minor repairs were made involving hoses and a spinner. The garage doors that Mr. Hosterman ordered in October will not be here until late January and he is uncertain as to when the scraper blade he ordered from Hoover's will arrive. Mr. Hosterman wanted to continue the discussion on an ordinance that would remedy the damage done on Township roads by steel wheeled equipment. The Board discussed the use of rubber mats to cross roadways or installing permanent concrete crossings. Mr. Hosterman will further review the ordinance we received from Miles Township and see if it can be revamped to meet our Township's needs. The Board would prefer to have something in writing before they meet with the bishops of our Amish citizenry.

PERMITS: For November: (1) Zoning and (0) CKCOG.

HTPC: No report, no member was present.

PVRPC: Due to the lack of a quorum there was no meeting held in November.

HAMA:

Patricia Valentine reported that their boil water advisory was lifted on 12/12/20. Copies of their 2019 DCED Annual Audit and Financial Statements were provided to the Township Office and Board of Supervisors. The Authority is requesting letters of support for its Water Improvements Project. It is the intent of the Centre County Commissioners to apply for federal CDBG competitive funding through DCED to support their project. Letters of support are to be addressed to Mitzi Gallagher-Long at SEDA-COG and copies forwarded to Senator Corman and Representative Stephanie Borowicz. A notice to the public requesting letters of support is on the Township's website, the Township's bulletin board and at the Aaronsburg Post Office. Mrs. Valentine encouraged all of the Supervisors to submit letters and copies of the contact information for the letters and the project narrative were made available.

HWMA:

The HWMA Secretary Tracy Ridenour was not present but copies of their December agenda, November meeting minutes, November treasurer's report and 2021 budget were provided to the Township Office and emailed to the Board of Supervisors.

PVEMS:

Reports submitted by representative Bari Deaven included their October meeting minutes, the November manager's report, call responses, Chief's Report and financial reports as of the end of October. The reports were emailed to the Board of Supervisors.

SEO/ZO:

Pamela Winter was in attendance to answer any questions concerning her proposed 2021 SEO and ZO fee schedules. The rates for the 2021 SEO fee schedule are the same as in 2020 and there were several fees lowered in the 2021 ZO fee schedule. The Board did not have any comments.

CORRESPONDENCE:

All correspondence listed on the agenda had been reviewed by the Board. No actions were necessary.

OLD BUSINESS:

There was a brief discussion on several items that need to be redefined in the personnel handbook. Copies of the specific items were given to the Board, which included eligibility language for the PT and FT pension plans, the calculations of personal time by employees and guidance on wage reimbursement for employees who are active members of the Millheim Fire Company. One item concerning Family & Medical leave needs legal clarification. Draft changes will be made and checked by the Township's solicitor for the Board to review before the changes are adopted.

NEW BUSINESS:

The Board discussed their current Cyber liability insurance with FifthWall, which is a baseline program for \$250 a year but will no longer provide E-theft coverage unless we go with a more expensive plan that costs \$995 a year. Our St. Mary's Insurance agent suggested a possible solution. Funds Transfer Fraud and Computer Fraud could be added to our existing Selective policy under the Crime Section for about \$200 and we could keep the FifthWall policy for the \$250 which includes Ransomware protection. The Secretary/Treasurer was asked to find out if Selective insurance offers coverage for Ransomware protection.

In preparation for the January 4, 2021 meeting, the Supervisors were given a list of the current vacancies on all Township authorities, boards and commissions.

Daryl Schafer motioned to approve the following list of paid holidays for fulltime employees in 2021: Friday January 1st, Monday May 31st, Monday July 5th, Monday September 6th, Thursday November 25th and Friday December 24th. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

ADJOURNMENT:

Fred Lingle motioned to adjourn the December 17, 2020 monthly meeting of the Haines Township Board of Supervisors at approximately 7:57 P.M. Daryl Schafer seconded the motion and the motion was carried.

Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes