

**HAINES TOWNSHIP  
BOARD OF SUPERVISORS  
AUGUST 20, 2020**

On August 20, 2020 at approximately 6:30 p.m., Chairman Daryl Schafer called the regular monthly meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA. The call to order was followed by the pledge of allegiance, a moment of silence and Board introductions. In attendance: Chairman Daryl Schafer, Vice-Chair. Delmer Homan, Supervisor Fred Lingle, Secretary-Treasurer Susan Wenrick, Roadmaster Mark Hosterman, HAMA Treasurer Patricia Valentine, HTPC Vice-Chairman Marlin Fultz, Robert Myers w/Hawbaker Engineering & Fred Henry w/Henry Surveys.

- Due to the COVID-19 pandemic, the Governor of PA has mandated that the public maintain social distancing measures and wear masks or other facial coverings in public spaces.

**REQUESTS TO ADDRESS THE BOARD:**

Fred Henry with Henry Surveys presented a Component 1 sewage facilities module and plan for the Raymond & Linda Decker Subdivision and Lot Addition for Aaron Greenland. The Township's SEO/Zoning Officer Pamela Winter and the Township's Planning Commission had previously signed the Component 1 module and approved the plan. Daryl Schafer motioned to approve the proposed sewage module and plan for the Raymond & Linda Decker Subdivision and Aaron Greenland Lot Addition. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Robert Myers with Hawbaker Engineering presented a Component 1 sewage facilities module and plan for the Robert & Levina Styers Sr. Estate Lot Additions & Replot. The Township's SEO/Zoning Officer Pamela Winter and the Township's Planning Commission had previously approved the proposed sewage module and plan for the Styers Estate Lot Additions and Replot. Daryl Schafer motioned to approve the proposed sewage module and plan for the Robert & Levina Styers Sr. Estate. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

**PUBLIC COMMENTS:**

None given.

**MINUTES APPROVAL:**

Fred Lingle motioned to approve the meeting minutes as presented for 07/16/20. Daryl Schafer seconded the motion and the motion was carried. Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

**TREASURER'S REPORT:**

Daryl Schafer motioned to approve Treasurer's Report #8 for 08/20/20 as presented and file for audit. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

The Treasurer notified the Board that the Auditor General's Office had performed an audit of the 2019 Liquid Fuel Funds on August 6<sup>th</sup> and 7<sup>th</sup> and there were no findings. The Township also received the Pledged Securities reports from JSSB and MBTC dated 07/31/20.

**ROADMASTER REPORT:**

Mark Hosterman reported that the road crew had been touching up the berms and shoulders in preparation for the tar and chip project, which is currently scheduled for the first week of September. Mr. Homan suggested to Mr. Hosterman that he look at pricing for grader blades for the upcoming budget meetings.

**PERMITS:**

For July: (4) CKCOG and (4) Zoning.

**SEO/ZO:**

Current correspondence issued by Pamela Winter as the SEO and Zoning Officer were listed on the agenda and previously reviewed by the Board of Supervisors. No actions were necessary.

**HTPC:**

Charles Valentine and Kimberlee Greeley resigned from the Planning Commission. Daryl Schafer motioned to accept the resignations of Charles Valentine and Kimberlee Greeley. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

**HAMA:**

Treasurer Patricia Valentine stated the authority was unable to have meeting on August 19<sup>th</sup> due to the lack of a quorum. The Authority has a consent order and agreement that were supposed to be signed and returned to DEP by August 21<sup>st</sup>. Fortunately Mrs. Valentine was able to contact DEP and was granted an extension date of August 28<sup>th</sup>. The consent order and agreement must go through an advertised meeting of the Authority. Mrs. Valentine also noted that they would be working with SEDA COG for their CDBG funding and income survey.

Fred Lingle stated he was willing to serve on the HAMA board. Daryl Schafer motioned to appoint Fred Lingle to the HAMA board to finish out a vacated term that expires at the end of 2022. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

**HWMA:**

No member of the Woodward Municipal Authority was present but copies of their reports were submitted to the Township previously by Tracy Ridenour. Rick Dunlap resigned from the HWMA board. Daryl Schafer motioned to accept Mr. Dunlap’s resignation. Delmer Homan seconded the motion and the motion was carried.

Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

The Township received a volunteer application from Tonia Witmer and she asked to serve on the HWMA board. The Township also received a recommendation from Tracy Ridenour on behalf of the HWMA stating they would be pleased to have Mrs. Witmer on the Authority board.

Daryl Schafer motioned to appoint Tonia Witmer to the HWMA board to complete a vacated term that expires at the end of 2021. Fred Lingle seconded the motion and the motion was carried.

Vote: D. Schafer – Yes F. Lingle- Yes D. Homan – Yes

**PVEMS:**

The Township representative Bari Deaven was not present but had previously submitted copies of reports to the Board.

**CORRESPONDENCE:**

All correspondence listed on the agenda had been reviewed by the Board. The Township received a request from unPAved Susquehanna River Valley for a bicycle event they scheduled for 10/11/20. All the required information for the event including the route, map, safety procedures, participant waivers of liability and a certificate of liability insurance were provided to the Township. The sponsoring group was under a deadline for submission by the State and asked if the permission form for Haines Township could be signed as soon as possible. After reviewing the material Daryl Schafer signed the permission form on 08/05/20. Daryl Schafer made a motion to acknowledge and approve the request from unPAved Susquehanna River Valley for their 10/11/20 bicycling event. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

**OLD BUSINESS**

None.

## **NEW BUSINESS**

Fred Lingle motioned to approve a proclamation designating September as “Suicide Awareness and Prevention Month”, and to designate September 10, 2020 as “Suicide Awareness and Prevention Day” within Haines Township. Delmer Homan seconded the motion and the motion was carried. Vote: F. Lingle – Yes D. Homan – Yes D. Schafer – Yes  
Fred Lingle motioned to approve Resolution No. 08-2020, a resolution authorizing the transfer of Fire Tax Funds to the General Fund to reimburse the Millheim Fire Company No. 1 for the Township’s share of 12 monthly truck payments in the amount of \$5,203.68. (July 2019 through June 2020) Daryl Schafer seconded the motion and the motion was carried. Vote: F. Lingle – Yes D. Schafer – Yes D. Homan – Yes

Daryl Schafer stated that the Fire Tax Committee would need to have another meeting to discuss making an additional payment towards the truck other than the annual payment. The Committee also needs to discuss how to divide the cost of the annual audit for the fire company as is referenced in the joint agreement. The Committee agreed that they are not responsible for paying for the fire company’s deposit tickets.

Daryl Schafer motioned to approve and execute the Dirt & Gravel Road funding agreement with the Centre County Conservation District for a project to improve Ingleby Road in the amount of \$54,294.36. Delmer Homan seconded the motion and the motion was carried. Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

Daryl Schafer motioned to approve signing and submitting the prevailing wage acknowledgment form for the Dirt & Gravel Road Project. Fred Lingle seconded the motion and the motion was carried.  
Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

The Centre County Planning and Community Development Office asked the Board of Supervisors to complete a Municipal Response Request for the Final Plan of the Decker Subdivision & Greenland Lot Addition. Daryl Schafer motioned to forward the Municipal Response Request form with “no comments.” Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

Daryl Schafer motioned to declare the Supervisors intent to hire a CPA to perform the Township’s 2020 audit and advertise same. Fred Lingle seconded the motion and the motion was carried.  
Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

The Board discussed and established the following meeting dates and times for the 2021 budget deliberations and will advertise same: Tuesday, October 6<sup>th</sup> at 5:30 PM and Thursday, October 8<sup>th</sup> at 5:30 PM.

Daryl Schafer motioned to release the following 2020 budgeted contributions: ACC \$500, PVLL \$1500, Centre HomeCare \$1000 and PVEMS \$16,400. Delmer Homan seconded the motion and the motion was carried.  
Vote: D. Schafer – Yes D. Homan – Yes F. Lingle – Yes

## **ADDITIONAL BUSINESS:**

Daryl Schafer motioned to place a half-page ad in the Penns Valley Area Grapevine to ask for volunteers to fill vacancies on the Planning Commission, Zoning Hearing Board and the Haines-Aaronsburg Municipal Authority. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

## **ADJOURNMENT**

Fred Lingle motioned to adjourn the August 20, 2020 monthly meeting of the Haines Township Board of Supervisors at approximately 7:22 P.M. Daryl Schafer seconded the motion and the motion was carried.  
Vote: F. Lingle – Yes D. Schafer-Yes D. Homan – Yes