

**HAINES TOWNSHIP  
BOARD OF SUPERVISORS BUDGET MEETING  
OCTOBER 6, 2020**

On October 6, 2020 at approximately 5:30 p.m., Chairman, Daryl Schafer called the budget meeting of the Haines Township Board of Supervisors to order. The meeting was held in the Haines Township Building located at 153 S. Rachel's Way in Aaronsburg, PA.

In attendance: Daryl Schafer (Chairman), Delmer Homan (Vice-Chairman), Fred Lingle (Supervisor), Susan Wenrick (Secretary-Treasurer) and Mark Hosterman (Roadmaster)

**PUBLIC COMMENTS:** None given.

The Secretary-Treasurer prepared the 2021 budget and submitted the worksheets and supporting financial reports to the Board of Supervisors for review prior to this budget meeting.

During the meeting the Secretary-Treasurer went over the proposed budget and outlined several items as noted:

- The Treasurer hopes to re-invest the monies currently held in certificate of deposits that mature at the end of March 2021. (CDs are within the General Fund and one is specifically for the Bldg. Fund.)
- All fees collected by the SEO and/or Alternate SEO will be put under one line item (362.44) for the budget worksheets but will be broken down within the receipt descriptions entered into QuickBooks.
- The HWMA small borrowing will begin repayment in September of 2021 as is indicated in the budget.
- Clerical support has been added to the 2021 budget.
- An additional amount was added to the IT line item to cover the cost of a new PC.
- The amount that the Township pays to Millheim Fire Company for our share of an annual truck payment will be doubled for 2021. The Township will also pay a ¼ share of any audit performed as is included in their cooperative agreement with the Millheim Fire Co., Penn Twp. and Millheim Boro.
- The amount for the PVEMS, which is the equivalent of ½ mill, was reduced by 5% to cover the cost of collecting the real estate tax used to pay them.
- The total amount of 2021 donations is the same as in 2020 but has been broken down to cover more recipients: ACC, CentreHomeCare, Home Nursing, PVLL and PVPRA (swimming pool.)
- Wages for PT road employees reflected an immediate increase of fifty cents per hour and a cost of living increase in 2021 of 2%. Wages for FT employees also included a 2% cost of living increase.
- Due to the funding received from the County for a Dirt and Gravel Road project no monies from the State Fund will be used for bid projects in 2021. The remaining balance from 2020 and the liquid fuels received in 2021 will be invested in a CD.
- There are NO tax increases proposed in the 2021 budget as presented.

The Board unanimously decided to increase the budgeted amount of equipment purchases to include a backhoe and tractor. The money to make the purchases will include the remaining balance (road equipment fund equity) plus real estate tax (.6 mills) collected in 2021. Trade-ins will also be utilized.

The Treasurer asked the Board for permission to prepare the budget summary for tentative adoption.

Daryl Schafer motioned to allow the Treasurer to prepare the summary for tentative adoption. Fred Lingle seconded the motion and the motion was carried. Vote: D. Schafer – Yes F. Lingle – Yes D. Homan – Yes

The budget meeting scheduled for October 8<sup>th</sup> is hereby cancelled.

Daryl Schafer motioned to adjourn the Board of Supervisors 2021 Budget meeting of October 6, 2020 at 6:45 P.M. Fred Lingle seconded the motion and the motion was carried. Vote: F. Lingle - Yes D. Schafer – Yes D. Homan – Yes