

AGENDA
HAINES TWP. BOARD OF SUPERVISORS
ORGANIZATION / BUSINESS MEETING
JANUARY 3, 2022 5:00 PM

APPOINT: Temporary Chairman & Secretary

CALL TO ORDER

NOMINATE & ELECT BOARD OFFICERS

Chairman, Vice-Chairman, Secretary-Treasurer

PUBLIC COMMENTS

ACKNOWLEDGE ELECTED OFFICIALS:

- Daryl Schafer – Supervisor, 6 year term
- Andrea Vonada – Tax Collector, 4 year term (Certified Tax Collector)
- Harry Ward – Auditor, 6 year term

SET COMPENSATION RATES, AS APPROVED IN 2022 BUDGET *

Secretary-Treasurer – Fulltime Salaried, \$46,384 W/ Benefits

Roadmaster – Fulltime Hourly, Rate \$21.75/HR W/Benefits, OT Rate \$32.63

Laborer & Equipment Operators – Part-Time Hourly W/Limited benefits Wage Rate \$16.44

Seasonal/As Needed Employees - \$15.60 (includes a 4% COLA)

SET 2022 MILEAGE REIMBURSEMENT RATE – IRS Standard Rate: 585 cents per mile driven for business use. *

AFFIRM SUPERVISORS EMPLOYED BY TWP. / RECOMMENDED PAY SCALE

Working Supervisors only “As needed basis”: \$15.60 per hour.

ESTABLISH: Treasurer’s Bond (Currently \$1,250,000 W/Selective Ins. Co.) *

BOARD APPOINTMENTS:

- Vacancy Board Chairman
- Auditor: (1) Two Year Term
- HTPC: Vacancies: (1) Four Year Term and (1) Three Year Term
- HAMA: Vacancies (1) Five Year Term.
- HWMA: Vacancies: (1) Five Year Term, (1) Four Year Term, (1) Two Year Term
- PVRPC Vacancy: (1) Two year Term (Supervisor)
- Fire Tax Committee: Annual (1) (Supervisor)
- Twp. Engineer: Fill As Needed.
- CKCOG Representative: (1) Three Year Term (Supervisor)

CONFIRMATION OF EXISTING APPOINTMENTS: Motion to acknowledge existing appointments. *

- Twp. Solicitor: Timothy A. Schoonover, Rate \$145 per hour.
- PVEMS Twp. Representative: Bari Deaven
- Building Code Official: Rodney Neitz w/CKCOG
- Twp. EIT Collector: Centre Tax Agency
- Local Emergency Management Coordinator: Delmer Homan
- Deputy Tax Collector: Carrie Rishel (Per Andrea Vonada, Tax Collector)
- CCTCC: Daryl Schafer & Delmer Homan (Voting Rep. and Alternate)
- PA Pension Planners: Third-Party Plan Administrator.
- Comprehensive Financial Group: Investment Advisory Services

APPROVE:

Depositories for Township Funds – Resolution No. 01-2022 (MBTC & JSSB) *
SEO & Alt. SEO Appointment and Fee Schedule for 2022 – Resolution No. 02-2022 *
ZO Appointment and Fee Schedule for 2022 – Resolution No. 03-2022 *
ZHB Three year term – Resolution No. 04-2022 *
ZHB Two year term – Resolution No. 05-2022 *

CERTIFY: Voting Delegate to Annual PSATS Convention. *

Portion of meeting devoted to regular business:

PUBLIC COMMENTS:

REQUEST TO ADDRESS THE BOARD:

- DEP Non-Building Declaration for Russel Burkholder. (Henry Surveys, LLC)

MINUTES APPROVAL: (12/14/21) & (12/16/21) *

TREASURER’S REPORT: (12/31/21)*

- 2021 Year End Balance Sheets for all funds.
- 2021 Actual Use Report for State Funds, Tentative Approval for Financial Conditions Report (DCED) *
- Treasurer requests approval to pay all operational expenses until next regular meeting. *

ROADMASTER REPORT

PERMITS: December 2021 - (7) Zoning and (0) CKCOG

HTPC

PVRPC.

HAMA

HWMA

PVEMS

CORRESPONDENCE:

- Received 2022 Rate Update from CKCOG.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT